

## Oz E Cruisers

### 1. NAME

1.1 To be called the Oz E Cruisers. (Inc)

1.2 Club colours to be dark blue and white.

### 2. OBJECT

2.1 The object of the club is to actively promote and encourage the modification, maintenance and legal use of all vehicles.

2.1 (i) The club wishes to foster an environment where ALL members feel at home, regardless as to whether they own a stock or modified vehicle, irrespective of how long they have owned the vehicle, and where one can discuss the constituent vehicles without fear of denunciation or hostility.

At Oz E Cruisers our mission is simple—to provide a club of like minded people that can enjoy social gatherings and motor sport in a safe and family friendly environment. Everyone from the novice to the seasoned veteran will find the atmosphere friendly and the events to be exciting and invigorating.

2.2 The club is a non-profit organisation.

### 2.3 DISCIPLINE

The Committee shall have the power to expel any Club member who, (in a not less than 75% vote of all Committee members), has brought the club into disrepute, or constantly fails to abide by the constitution or protocols set down by this club.

### 3. COMMITTEE

3.1 A committee of 6 is to be elected at the Annual General Meeting for a period of 12 months. That committee shall consist of a President, Honorary Secretary, Honorary Treasurer, Membership Officer, Merchandising and Sponsorship Director and an Events Coordinator(s).

3.2 The committee shall have the power to 'co-opt' any member. Co-opted members shall not have voting rights on the committee.

3.3 The committee shall be the body, which determines all matters pertaining to the club.

3.4 Quorum at committee meetings shall be 50% of committee plus one.

3.5 Any committee member absent from 3 successive meetings shall vacate their position for the remainder of their current term unless leave of absence has been

obtained. The Committee shall have the power to fill any position that becomes vacant during the current term.

3.6 The Committee shall have power to elect delegates to affiliated bodies. Such delegates must report to the first Committee meeting following the delegates' meeting. Delegates must vote as the Committee directs.

3.7 Each Committee member shall have one vote, except the President who only has the casting vote, but only if a matter under vote is tied.

3.8 All Sub-Committees are to be under the control of the elected Committee.

3.9 The Committee shall control and manage the business and affairs of the Club. The committee has the power to perform and act on such things that appear to the committee to be essential for the proper management of the business and affairs of the Club.

4. In the case of an emergency when the whole Committee, (or a Quorum), cannot attend or be contacted, an Executive Committee shall be authorised to make any decision pertaining to Club matters and that any decisions made by that Executive Committee must be reported to the next Committee meeting.

4.1 The Executive Committee shall consist of the President, Treasurer and Secretary.

## 5. OFFICE BEARERS

5.1 The President shall preside over all Committee meetings, Annual General Meetings, Special General Meetings and Executive Committee Meetings. The President shall have the casting vote at all meetings.

5.2 The Honorary Secretary shall carry out all directions given at any Committee Meeting of the Club, receive all correspondence (both incoming and outgoing), prepare an agenda and take minutes of Committee, Special General, Executive and Annual General Meetings and notices for same.

5.2 (i) The Honorary Secretary shall also have custody of membership records, minute books of meetings and the common seal of the Incorporated Association and is its authorised signatory.

5.3 The Honorary Treasurer shall receive all moneys paid to the Club and will deposit them in the Club bank account under the name of "Oz E Cruisers". The treasurer shall issue receipts for all moneys received and pay all accounts passed for payment by the Committee.

5.3(i) The Honorary Treasurer shall have custody of deposit, cheque book, bank statements and records.

5.3 (ii) The Honorary Treasurer shall produce a statement of receipts and expenditure at any time required by the Committee and an audited report at the Annual General Meeting.

5.3 (iii) All cheques or On-Line transactions may be signed or authorised by any of the following - President, Secretary or Treasurer.

5.4 Events Co-Ordinator(s) shall oversee after the clubs "official events" calendar, and provide diversity of events for the general membership to partake in. It is important to note that this club is intended upon being Australia wide, and as such events coordinator will be required to liaise with state / region based persons to ensure that events conducted in these remote locations are of the same levels everywhere. This position may include a number of persons such as regional / state / national. The elected person will also hold a position of a state representative.

5.5 Merchandising Director/Sponsorship Director shall be accountable for all aspects of club merchandise and regalia.

5.6 Membership secretary shall work in consultation with both secretary & treasurer on matters concerning recruitment and administration of membership issues. This includes but is not limited to compilation and upkeep of all members' details including financial status.

## 6. ALTERATION OF CONSTITUTION AND PURPOSES

6.1 All members must be given 21 days notice of alteration or amendments to this Constitution and Purposes. These may be dealt with at any Annual General Meeting or Special General Meeting called for this purpose. A three quarter majority vote of those members present at such meetings is necessary to alter or rescind any clause of this Constitution or Purpose.

## 7. MEMBERSHIP, SUBSCRIPTION, SOURCE OF FUNDS.

7.1 All members shall be elected as associate members and upon approval from the committee be instated as a Full member when all prerequisites are fulfilled.

7.2 New and existing Full members are to pay an annual subscription of \$20.00 or \$50 for a family. Associate members are to pay an annual fee of \$10.00

7.3 Members must be classed as Full members to vote at Annual, General and Special Meetings.

7.4 Membership fees should be received by the Treasurer annually on or before the due date.

7.5 The Club will derive its source of funds from the membership, subscriptions, sponsorship and any other fund raising measures deemed suitable at the time.

7.6 Life Membership may be granted to members who in the opinion of the Club have given extraordinary service to the Club. Such elected members are to be nominated and seconded at an Annual General Meeting and passed by at least a three quarter majority vote of those members present at that time.

## 8. ANNUAL GENERAL MEETING

8.1 Must be held no later than second Tuesday in July.

8.1 (i) Quorum at Annual General Meeting shall be 10 members.

8.1 (ii) Notice of meeting and the business to be transacted to be forwarded by post, or electronically lodged by receipted email, to all Full members 21 days prior to the date of the meeting

8.2 All matters pertaining to the rules of the Club shall be decided by a simple majority of Members voting at the Meeting.

8.3 The agenda shall include: -

8.3 (i) A determination of Subscription.

8.3(ii) An audited report from the Honorary Treasurer.

8.3 (iii) Election of office-bearers for the Committee.

8.3 (iv) Books and documents will be made available for inspection by the members.

8.3 (v) Any other business as determined by the Committee.

## 9. SPECIAL GENERAL MEETING

9.1 A Special General Meeting, May be called at any time by the Committee provided all voting members are given 7 days prior notice and are advised of the purpose of the meeting.

9.2 The Committee shall at any time call a Special General Meeting at the request of 50% of financial members, stating the business of which it is required.

## 10. PROXY VOTING

10.1 Shall be permitted at any meeting held at the Club; Annual General Meeting, Special General Meeting or Executive Meeting after acceptance form two or more of the Committee

## 11. CLUB RULES

11.1 The Committee shall have the power to determine Club Rules or protocols, which

shall be abided to by all members.

11.1 (i) A copy of these rules/protocols is available upon request to any committee member

11.2 Oz E cruisers shall not be held responsible for any personal injuries, lost or damaged public and private property or any legal matters, while on Club Functions, runs, etc. Participation is at own risk.

11.3 It is each member's individual responsibility to make sure he or she has a copy of, and is aware of the contents of the current constitution.

11.4 Any member or guest of the club caught doing deliberate burnouts; wheelies, or otherwise bringing the club into disrepute, (unless it is a legally organised event and such actions are condoned at that event), will be issued a demerit point. Accumulation of two such demerit points in one financial year of his/her membership period may be subject to further disciplinary action as described in Section 2.3 of this constitution.

Standards for general behaviour at meets will also be enforced. This includes posting of any illegal or unethical behaviour on the forums.

11.5 If a member of the Club brings a friend on a run; he or she is responsible for him or her and will be subject to rule 11 of the Code of Conduct.

11.6. Convoys and Cruises will be organised through a restricted access area of Australian Ford Forums.com.au and be kept solely for the purpose of club members, including temporary, associate or full.

## 12. CLUB BANK

12.1 The Committee shall determine which bank is to be selected at any given time to best benefit the club and its members.

## 13. TRUSTEES

13.1 The Committee of the Club shall be deemed to be the Trustees of the Club, to hold any property, real and personal belonging to the Club, unless otherwise allocated.

## 14. DISSOLUTION

14.1 The Club may be dissolved if

14.1 (i) A resolution to this effect is carried by a three quarters majority of all those members present at a General Meeting, (twenty-eight days notice of the proposed resolution having been given to all members).

14.1 (ii) Financial Membership drops to 10 or less.

**14.2 In the event of a Dissolution of the Club, all funds shall be donated to a charity designated by no less than three quarters majority of all those members present at that Final Meeting.**

**14.3 Property owned or held by the Club is to be made available to a designated Club, or Auctioned off and the proceeds, (should there be any received), dealt with in the manner as set out in 14.2 of this Constitution.**

## **15 PRIVACY**

**15.1 The Club will and at all times abide by and keep relevant State and Federal Privacy Legislation and amendments as set down by those Authorities and more importantly:**

**The Privacy Amendment (Private Sector) Act 2000 (Commonwealth) can be viewed in it's totality by contacting the Office of The Privacy Commissioner and requesting a copy.**

**15.2 The Club must not collect personal information unless the information is necessary for one or more of its functions or activities.**

**15.2 (i) The Club must collect personal information only by lawful and fair means and not in an unreasonably intrusive way.**

**15.3 At or before the time (or, if that is not practicable, as soon as practicable thereafter), that the Club collects personal information about an individual from any source, the Club must take reasonable steps to ensure that the individual is aware of:**

**15.3 (i) the identity of the organisation and how to contact it; and**

**15.3 (ii) the fact that he or she is able to gain access to the information; and**

**15.3 (iii) the purposes for which the information is collected; and**

**15.3 (iv) the organisations (or the types of organisations) to which the Club usually discloses information of that kind; and**

**15.3 (v) any law that requires the particular information to be collected; and**

**15.3 (vi) the main consequences (if any) for the individual if all or part of the information is not provided.**

**15.4 If it is reasonable and practicable to do so, the Club must collect personal information about an individual only from that individual.**

**15.5 If the Club collects personal information about an individual from some other source, it must take reasonable steps to ensure that the individual is or has been made aware of the matters listed in sub clause 15.3 except to the extent that in the opinion**

of the Committee, making the individual aware of the matters would pose a serious threat to the life or health of any individual.

15.6 The Club will not use or disclose personal information about an individual for a purpose (the secondary purpose) other than the primary purpose of collection unless both of the following apply:

15.6 (i) the secondary purpose is related to the primary purpose of collection and, if the personal information is sensitive information, directly related to the primary purpose of collection.

15.6 (ii) the individual would reasonably expect the Club to use or disclose the information for the secondary purpose Or

15.6 (iii) the individual has consented to the use or disclosure.